

Supplier Terms and Conditions

In addition to requirements noted on HMC purchase orders, suppliers must comply with these T&Cs according to the commodity supplied.

General Terms and Conditions

QA 1	Suppliers must furnish inspection report, certificate of conformance and as applicable material and processing certifications for the parts they submit to HMC.
QA 2	Documented First Article Inspection Reports shall be submitted to Quality prior to the beginning of production. The supplier assumes all financial responsibility for replacement, rework, and material when production of parts is begun without first article inspection approval from HMC. Use a AS9102 f/a form when stipulated on the Purchase Order
QA 3	Any delay in shipment for any reason must be conveyed to HMC quality as soon as the delay is known by the supplier.
QA 4	Any change to the Purchase Order requirements by the supplier must be approved by the HMC in writing. Notify HMC of changes in product and/or process, changes of suppliers, changes of manufacturing facility location and, where required, obtain HMC approval.
QA 5	All information on the Purchase Order must be held in confidence by the supplier and no third-party request for information will be authorized unless instructed in writing by a HMC representative. When ITAR and/or government rated data is noted on the purchase order, the US government restrictions must be followed. If you have any questions concerning ITAR or government rating notify the company buyer. All concerns must be answered prior to you accepting this order. All documents to be retained for 10-year min unless extended retention is required by HMC or its customers.
QA 6	In addition to HMC's right of access, the supplier agrees to right of access for HMC customers, or regulatory agencies, to all facilities at any level of the supply chain, involved in the order and to all applicable records in the performance of this Purchase Order.
QA 7	Manufactures or machining suppliers must have a QMS in compliance to AS9100 or ISO9001. HMC may make conditional exceptions based on process performance or applicable customer requirements. Suppliers must maintain a minimum Quality and Delivery rate of 90%.
QA 8	Suppliers are required to obtain documented approval from HMC prior to transferring any work to a new facility.
QA 9	Supplier must have a process to control counterfeit parts from being delivered to HMC This includes a product produced or altered to imitate or resemble a product without authority or right to do so, with the intent to mislead or defraud by passing the imitation as original or genuine.
QA 10	Arrangements for HMC's approval of the supplier's disposition of nonconforming material.
QA 11	Requirements for the supplier to flow down to their sub-tier suppliers the applicable requirements in HMC purchasing documents, including key characteristics and applicable F.O.D. control processes where required.
QA 12	Requirements for the supplier to comply with executive order E13224. Supplier shall not engage in any transaction of any type with persons or businesses or organizations who commit, threaten to commit, or support terrorism.
QA 13	Supplier must ensure that its personnel are aware of their contribution to product/service conformity and product safety and the importance of ethical behavior.

Combined T&Cs by Commodity: Processing Suppliers

QA-14	Processing suppliers must furnish processing certifications to HMC purchase order requirements and shall not process any parts for which they are not certificated or approved. Acceptable quality system requirements are AC7004, ISO9001, or AS9100; HMC may make conditional exceptions based on supplier survey information or applicable customer requirements. Supplier must have the ability to ensure the adequacy of the special process provided and provide HMC the required documentation per purchase order requirements. QA 3, QA 4, QA 5, QA 6, QA 8, QA 9, QA 10, QA 11, QA 12, QA 13, QA 14.
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Combined T&Cs by Commodity: Material Suppliers

QA-15	Material suppliers must furnish material certifications to HMC purchase order requirements and shall not supply material for which they are not certificated or approved. When noted on our purchase orders, raw material supplied must be DFARS compliant material. Acceptable quality system requirements are ISO9001, AS9100 or AS9120; HMC may make conditional exceptions based on supplier survey information or applicable customer requirements. The Supplier must have the ability to ensure the adequacy of the product provided and provide HMC the required documentation per purchase order requirements. QA 3, QA 4, QA 5, QA 6, QA 8, QA 9, QA 10, QA 11, QA 12, QA 13, QA 14.
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Combined4 T&Cs by Commodity: Machining and Manufacturing Suppliers

QA-16	For Machining and Manufacturing suppliers QA 3 - QA 14 are applicable. The Supplier must have the ability to ensure the adequacy of the product provided to HMC and provide the required documentation per purchase order requirements.
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Combined T&Cs by Commodity: Calibration and Testing Suppliers

QA-17	Calibration and Testing suppliers must furnish calibration/test reports to HMC purchase order requirements and be traceable to the specific equipment or item for which they are calibrating or testing, traceability to NIST and/or other national or international standards must be supplied. ISO9001, ISO 17025, Nadcap testing, ANSI Z540, and/or Navlap accreditation will be the quality system requirements; HMC may make conditional exceptions based on supplier survey information or applicable customer requirements. QA 3, QA 4, QA 5, QA 6, QA 8, QA 9, QA 10, QA 11, QA 12, QA 13, QA 14.
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